

From: Moody, Gemma [REDACTED]
Sent: 30 March 2010 09:14
To: debs
Subject: RE: CATERING COSTS AND INFORMATION FROM BEAULIEU

Dear Debs,

I did call and leave a message yesterday but I am not sure if you received it, so I thought I would pop you an email. I spoke to Stephen Munn yesterday and he informed me that you should have been given Beaulieu rates for the catering. I have amended the prices and listed them below for you, sorry for the mis understanding.

Tea/Coffee and Biscuits - [REDACTED] plus VAT per person
Wine - [REDACTED] plus VAT per person
Beaulieu Bubbly - You will need contact Steve or Margaret and they will see what price this will be for you
Soft Drinks - [REDACTED] plus VAT per jug or bottle
Canapés - [REDACTED] plus VAT per person

I will work with the timings below that Margaret has planned, that's not a problem.

A bottle of wine or Beaulieu Bubbly will cover 6 glasses. I mentioned only a couple of Beaulieu Bubbly because I thought that we discussed you wanted an option of all of them. Beaulieu certainly can supply everyone with Beaulieu Bubbly, so please let me know what you would like to offer?

If you did opt for the wine then we would have a sufficient amount of both red and white available and serve what is required. We would run this on a consumption basis and see what is used at the end.

I hope all this makes sense and please let me know, should you have any queries.

Kind Regards,

Gemma Moody

Sales Manager

[REDACTED]
www.leithsatbeaulieu.co.uk

LEITH'S at Beaulieu



Situated in the heart of the New Forest, Beaulieu, offers you a great venue for a summer or team building event! We are currently running packages for Summer Dinners, Special Occasion Days, Evening Drinks in the World of Top Gear and Inspiring Team Building...

For further information please see our website at www.leithsatbeaulieu.co.uk or call the sales team